

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF
SIDDHARTH INSTITUTE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)
PUTTUR
HELD ON 27.06.2016**

The meeting of Financial Committee (FC) of Siddharth Institute of Engineering & Technology is held on 27.06.2016 at Board Room at 10.00 A.M in Siddharth Institute of Engineering & Technology, Siddharth Nagar, Narayanavanam Road, Puttur and discussed the following Agenda Items.

Dr. K. Chandrasekhar Reddy, the Chairperson of Finance Committee of Siddharth Institute of Engineering & Technology, Puttur, is presided over the meeting.

Members of Finance Committee:

- | | | | |
|----|----------------------------|---|----------|
| 1. | Dr. K. Chandrasekhar Reddy | - | Chairman |
| 2. | Smt. K. Indira Veni | - | Member |
| 3. | Prof. P. Nirupama | - | Member |

The meeting commenced with welcome by the Financial Committee chairman and Principal Dr. K. Chandrasekhar Reddy.

ITEM NO.1: Approval of annual accounts together with audit report for the financial year 2015-16.

RESOLUTION: The committee considered the report and gone through the account statements carefully. The clarifications wherever sought were provided. After the discussion, the report by auditor and the audited annual reports for the academic year 2015-16 were approved and recommended to submit before the Governing Body

ITEM No.2: Approval of Examination branch Fee and remuneration as enclosed in Annexure - I



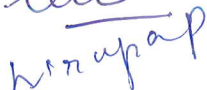
RESOLUTION: The Committee considered the Examination branch Fee and remuneration and recommended

ITEM No.3: Budget proposal for the current academic year 2016-17.

RESOLUTION: The Committee considered the report and gone through the proposal carefully in detail and recommended it to the Governing body for further approval.

The Principal concluded the meeting with the vote of thanks.

The following members of the Financial Committee have attended the meeting on 27.06.2016 and passed the resolution on the agenda items.

S.No.	Name of the Member	Signature of the Member
1	Dr. K. Chandrasekhar Reddy	- 
2	Smt. K. Indira Veni	- 
3	Prof. P. Nirupama	- 

Annexure - I



SIDDHARTH INSTITUTE OF ENGINEERING & TECHNOLOGY (AUTONOMOUS)

Puttur, Chittoor Dist - 517583, A.P (India)

Examination Branch

1. EXAMINATION FEE (in Rs):

Course	Examination	Amount
I B.Tech I Sem & II Sem II B.Tech I Sem & II Sem III B.Tech I Sem & II Sem IV B.Tech I Sem & II Sem	Regular	Whole Examination -Rs.1200/-
	Supplementary (Theory or Laboratory)	One Subject -Rs.600/-
		Two Subjects -Rs.700/-
		Three Subjects -Rs.800/-
M.Tech, MBA & MCA	Regular	Whole Examination -Rs.1300/-
	Supplementary (Theory or Lab)	No. of Subjects X 600/-
B.Tech, M.Tech, MBA & MCA	Fee for Recounting	200 per Subject
	Fee for Revaluation	1500 per Subject

With affect from 2016-17 Academic Year all courses and all examinations.

2. CONDONATION FEE (in Rs):

S.No	Attendance %	B.Tech , M.Tech, MBA & MCA
1	≥ 65 % < 75 %	500/-

3. QUESTION PAPER SETTING (in Rs):

S.No	Particulars	Remuneration
1	Setting of Question Paper for each set for all B.Tech, M.Tech, MBA & MCA	750/-
2	Scheme of evaluation for each set for all B.Tech, M.Tech, MBA & MCA	250/-

4. Conduct of Theory Examinations (in Rs):

S.No	Particulars	Remuneration
1	Chief Controller of Examinations per session	300/-
2	Controller of Examinations per session	200/-
3	Addl. Controller of Exams-1 per session	150/-
4	Addl. Controller of Exams-2 per session	100/-
5	Addl. Controller of Exams-3 per session	100/-
6	Addl. Controller of Exams-4 per session	100/-
7	Invigilator per session	100/-
8	Data entry operator (Every 100 candidates)	75/-
9	Ministerial staff (Every 100 candidates)	75/-
10	Seating arrangement per session	75/-
11	Attender per session	40/-
12	Answer Booklet stitching & Tearing (each script)	0.75/-

5. PAPER VALUATION (External) (in Rs):

S.No	Particulars	Remuneration
1	Valuation of B.Tech Answer Scripts per script for Examiner	15/- (Min. 200)
2	Valuation of M.Tech, MBA & MCA Answer Scripts per script for Examiner	20/- (Min. 250)
3	Transport (Actuals)	
4	Controller of Examination	1/- per script (Min.2000)
5	Exam section	1000/-
6	Camp officer	1500/-
7	Camp Asst.	1000/-
8	Material loading & Unloading	600/-

6. Result Processing (in Rs):

S.No	Particulars	Remuneration
1	Chief Controller of Examinations per script	2.50 (Min.500/notification)
2	Controller of Examinations per script	2.00 (Min.300/notification)
3	Addl. Controller of Exams-1 per script	1.50 (Min.200/notification)
4	Addl. Controller of Exams-2 per script	1.00 (Min.100/notification)
5	Addl. Controller of Exams-3 per script	1.00 (Min.100/notification)
6	Addl. Controller of Exams-4 per script	1.00 (Min.100/notification)
7	Scrutiny per script (Theory / Lab)	2.00 (Min.50/notification)

7. PRACTICAL EXAMINATION (in Rs):

S.No	Particulars	External/ candidate	Internal/ candidate
1	B.Tech	15/-(Min. 100)	15/-(Min. 100)
2	M.Tech, MBA & MCA	20/-(Min. 250)	20/-(Min. 250)
3	Record Assistant	5/-(Min. 100)	---
Lab Instructor remuneration			
4	B.Tech , M.Tech, MBA & MCA	4 per candidate (Min. 50)	
Department Attender remuneration			
5	B.Tech , M.Tech, MBA & MCA	1 per student (Min. 40)	

F. Sreedhar
Principal